

Project Manager Position

Red Distribuida de Imagen Biomédica - ReDIB

Red Distribuida de Imagen Biomédica - ReDIB

CIC biomaGUNE, San Sebastian, Spain

CNIC, Madrid, Spain

The Project Managers, in strong collaboration with the management bodies, will take care of the coordination and execution of all initiatives related to ReDIB.

The facilities “Infrastructure for Advanced Translational Imaging” (TRIMA@CNIC) and the “Platform for Molecular and Functional Imaging at CIC biomaGUNE”, owned by *Fundación Centro Nacional de Investigaciones Cardiovasculares Carlos III-CNIC* and *Asociación Centro de Investigación Cooperativa en Biomateriales - CIC biomaGUNE*, respectively, have been recently recognized as a distributed Singular Scientific and Technological Infrastructure by the Spanish Ministry of Economy and Competitiveness, under the name of **ReDIB**.

Two **part time Project Manager positions** are open for a total duration of **2 years**. One Project Manager will work at CIC biomaGUNE (San Sebastián, Guipúzcoa) and the other will work at CNIC (Madrid).

The **roles of the successful candidates** will include, but will not be limited to:

- Coordinating and overseeing the activities conducted at ReDIB.
- Preparation of the annual reports and strategic plan of ReDIB.
- Managing and coordination of competitive calls for external access to the facility.
- Dissemination activities, including updating of the webpage and design and preparation of brochures and leaflets.
- Improve visibility of ReDIB and search for potential external users.
- Lead and/or support the preparation of project proposals to access competitive funding.
- Support in the organization of scientific or managerial meetings, workshops and outreach activities

The applicant should have:

- Background in Chemistry, Biochemistry, Materials Science, Medicine, Imaging or related disciplines.
- Full command of English and Spanish.
- Capacity to work in a very international and multidisciplinary environment.
- Excellent interpersonal skills as well as written and oral communication skills.
- Computer skills (Office, Adobe, website and social media management).
- Experience in project management will be positively evaluated.

Interested? Please send your application with a motivation letter, your CV, and the contact information of up to 3 referees to:

- Position at CIC biomaGUNE: rrhh@cicbiomagune.es; quote "315 Project Manager" in the e-mail subject.
- Position at CNIC: rrhh@cicbiomagune.es; quote "317 Project Manager" in the e-mail subject.

APPLICATIONS ARE ACCEPTED UNTIL April 4th 2016.